



TO,
RR INVESTORS CAPITAL SERVICES PVT LTD
412-422, Indraprakash Building
21, Barakhamba Road,
New Delhi – 110001

SUB: REQUEST FOR CHANGE IN MARKETING ASSOCIATE MASTER DATA

Dear Sir,
I/We request you to change my Associate Master Data as provided below:

Request Type	Particulars	Old Data Documents	New Data	Documents Attached (Self Attested)
<input type="checkbox"/>	Change in Address:		(a) Primary:	<input type="checkbox"/> Election Id Card.
				<input type="checkbox"/> Ration card.
				<input type="checkbox"/> Passport.
			(b) Secondary:	<input type="checkbox"/> Bank Statement with bank stamp. (Last 2 Months)
				<input type="checkbox"/> Telephone bill (Landline last 2 Months).
				<input type="checkbox"/> Electricity Bill (Last 2 Months)



Request Type	Particulars	Old Data Documents	New Data	Documents Attached (Self Attested)
<input type="checkbox"/>	Changes in PAN Card:			<input type="checkbox"/> Copy of PAN Card.
<input type="checkbox"/>	Change in Contact Number/s:		(a) Primary:	
			(b) Secondary:	
<input type="checkbox"/>	Change in Email Id:		(a) Primary:	
			(b) Secondary:	
<input type="checkbox"/>	Change in Bank Details:		(a) Primary:	<input type="checkbox"/> Bank Statement with bank stamp (or copy of bank pass book) with cancel cheque
			(b) Secondary:	
<input type="checkbox"/>	Change in DP Details:		(a) Primary:	<input type="checkbox"/> Client Master. <input type="checkbox"/> Holding Statement.
			(b) Secondary:	
<input type="checkbox"/>	Other Changes:			

I/We hereby undertake that the particulars given above are true to the best of my knowledge and all future communication/correspondence should be done as per the new records provided above.

Thanking you,
Marketing Associates Name:

Marketing Associates Code:

(Signature)